



Office of Human Resources
City of Springfield, Illinois

James O. Langfelder, Mayor
James D. Kuizin, Director

CITY OF SPRINGFIELD
is seeking applicants for

BUSINESS PROJECTS MANAGER

The Office of Planning and Economic Development is seeking an individual to administer various City programs including the Springfield-Sangamon County Enterprise Zone program. Leverage appropriate resources including, but not limited to, Community Development Block Grant, Enterprise Zone, and Tax Increment Financing as needed to assist targeted businesses and industries in Springfield. Review, process, analyze, and conduct special research regarding business expansion and retention issues including economic data on local, state, and national trends in economic and community development. This position requires knowledge, skill and mental development equivalent to a Bachelor's degree in Business, Public Administration, Planning or any related field of study; five years experience in the field of business attraction or related field; or any equivalent combination of education and experience. Master's degree in Business, Public Administration, Planning or any related field of study and/or certification(s) in economic development finance is preferred. **Current employees (where applicable) and persons hired or rehired after 1-1-17 shall maintain their bona fide residence within the corporate limits of the city during all periods of service. Newly hired or rehired employees have 12 months from date of hire to establish city residency.**

MINIMUM STARTING RATE: \$3,790.95 MONTHLY
Salary commensurate with qualifications and experience

Apply to:

<http://www.springfield.il.us>

FINAL DATE TO APPLY: JUNE 6, 2018 AT 11:00 PM CST

APPLICATIONS OPEN TO THE PUBLIC

IF ASSISTANCE IN APPLYING IS REQUIRED,
PLEASE NOTIFY THE OFFICE OF HUMAN RESOURCES

AN EQUAL OPPORTUNITY / AFFIRMATIVE ACTION EMPLOYER M-F-D-V 5/23/18

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